



2018 FESTIVAL OF TREES & TRAINS

SNOWFLAKE SPECTACULAR

WREATHS REQUIREMENTS AND INFORMATION

DECORATORS WORKSHOP

Decorators Workshop is scheduled for **Tuesday, October 02, 2018 at 6:00 p.m.** at the Paramount Arts Center in the banquet hall. Professional decorators will be giving instructions on wiring and gluing ornaments, decorating tips, helpful hints and insight on tree delivery needs.

THEME

The theme for 2018 is "Snowflake Spectacular." The theme is provided to create a signature for the year. Utilizing the theme is optional. Feel free to use your own imagination for your theme!

SIGNAGE

Signage is provided. At registration, please review the signage information for accuracy.

REQUIREMENTS

WREATHS SIZE

Size must be able to place in the center of a door frame or window.

Include a hook or device attached to the wreath which is used to hang the wreath.

LIGHTING AND ELECTRICAL

- ✓ Please use LED lights when possible.
- ✓ No more than three strands (or 300 lights) of lights may be connected to each extension cord, unless lights are LED. (See manufacturer's specifications.)
- ✓ Each connection of lights and cords must be wrapped with electrical tape.
- ✓ No spotlights may be used in this category.
- ✓ PWA provides surge protector; however, you should provide the cords from the tree to the surge protector.



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DECORATIONS

- ✓ All decorations must be secured to your wreath with (plastic coated) wire.
- ✓ If you use any kind of glass balls, the little metal "crown" must be glued (hot glue acceptable) to the ball since these tend to disconnect from each other in transport.
- ✓ Hot glue **IS** permitted as a means of attaching ornaments to Wreaths.
- ✓ Do not use live plants of any kind in the display.
- ✓ Do not use water ornaments or water features inside the historic Paramount theatre.

ADDITIONAL INFORMATION

JUDGING

Wreaths are judged for First Place, Second Place and Third Place. Please see Judging Criteria in the Participation Information packet.

TAX DEDUCTION INFORMATION

Your donated item is tax deductible. If you intend to claim a federal charitable tax deduction for the donation of your item, you will need to keep receipts for purchases associated with your contribution. Please itemize your purchases on the Tax Donation form in the Participation Information package and attach the receipts. At registration, present the completed form and receipts to our volunteers, who will provide you with a Festival of Trees & Trains tax donation verification form.

BUY YOUR WREATH BACK (OPTIONAL)

Please inform us if you or your sponsors intend to buy back your item by Wednesday, November 14, 2018. All unsold items are placed for silent auction. A Buy-Back is not tax deductible.

Wreaths may be bought back by the sponsor or decorator for \$75 prior to opening to the public.