



2018 FESTIVAL OF TREES & TRAINS

SNOWFLAKE SPECTACULAR

GIFT PACKAGE REQUIREMENTS AND INFORMATION

GIFT PACKAGE

Pre-wrapped (in cellophane) box or basket (donated to the Festival for silent auction) with goodies to highlight your business or entice attention to your gift package, with marketing space for business cards and/or coupons.

THEME

The theme for 2018 is "Snowflake Spectacular." The theme is provided to create a signature for the year. Utilizing the theme is optional. Feel free to use your own imagination for your theme!

SIGNAGE AND MARKETING MATERIAL

PLEASE PROVIDE a sign (8 ½ x 11 piece of paper) with list of enclosed items and value. Festival will provide the sign stand.

Marketing material is welcome. Your **business cards and/or coupons** may be placed beside the donated item.

TAX DEDUCTION INFORMATION

Your donated item is tax deductible. If you intend to claim a federal charitable tax deduction for the donation of your item, you will need to keep receipts for purchases associated with your contribution. Please itemize your purchases on the Tax Donation form in the Participation Information package and attach the receipts. At registration, present the completed form and receipts to our volunteers, who will provide you with a Festival of Trees & Trains tax donation verification form.

REQUIREMENTS

GIFT PACKAGE DETAILS

Gift box of goodies wrapped with cellophane.
List of enclosed items attached to the gift package.

LIGHTING AND ELECTRICAL

- ✓ If lights are used, please use LED lights.
- ✓ No spotlights may be used in this category.